

NNOOSH RISK ASSESSMENT

PLAN PREPARED BY: Jaime
COMMUNICATED TO: Junior Group

IN CONSULTATION WITH: Ashley, Briana
VENUE & SAFETY INFORMATION ATTACHED:

EXCURSION DETAILS

DATE OF EXCURSION: Wednesday 19 th January 2021		EXCURSION DESTINATION/S: Incursion	
METHOD OF TRANSPORT (INCLUDING PROPOSED ROUTE/S): N/A -		WATER HAZARDS? no IF YES, DETAIL IN RISK ASSESSMENT BELOW.	
PROPOSED ACTIVITIES: <ul style="list-style-type: none"> • Stuffing Pillows • Bubble Girl with Ulah 		DEPARTURE TIME: ARRIVAL TIME: 10:00AM DEPARTURE TIME: 1PM ARRIVAL TIME:	
NAME OF EXCURSION CO-ORDINATOR: Ash		CONTACT NUMBER: 9913 2846	CONTACT MOBILE NUMBER:
NUMBER OF CHILDREN ATTENDING: 50	NUMBER OF EDUCATORS/VOLUNTEERS: 4	EDUCATOR TO CHILD RATIO: 1:15	
FIRST AID KIT? Yes LIST OF CHILDREN ATTENDING EXCURSION? Yes CONTACT INFORMATION FOR EACH CHILD? Yes MEDICAL INFORMATION FOR EACH CHILD? Yes		LIST OF ADULTS PARTICIPATING IN THE EXCURSION? Yes CONTACT INFORMATION FOR EACH ADULT? Yes MOBILE PHONE? Yes OTHER ITEMS? Yes	

RISK ASSESSMENT

ACTIVITY:	HAZARD IDENTIFIED:	RISK ASSESSMENT (USE MATRIX):	ELIMINATION/CONTROL MEASURES:
<ul style="list-style-type: none"> • Stuffing Pillows 	<ul style="list-style-type: none"> • Choking hazard 	MODERATE	<ul style="list-style-type: none"> • Children actively supervised during activity • Children are given instructions prior on how to do the activity and told not to place any items into their mouths • First Aid trained staff will be on site at all times

<p>ACTIVITY:</p> <ul style="list-style-type: none"> • Allergies 	<p>HAZARD IDENTIFIED:</p> <ul style="list-style-type: none"> • Children may have an allergic reaction to ‘stuffing’ or ‘bubbles’ 	<p>RISK ASSESSMENT (USE MATRIX):</p> <p>MODERATE</p>	<p>ELIMINATION/CONTROL MEASURES:</p> <ul style="list-style-type: none"> • Children actively supervised during activity • Staff are made aware of children’s allergies • First Aid trained staff will be on site at all times • Parents will be made aware of the activity via the program
<p>ACTIVITY:</p> <ul style="list-style-type: none"> • Weather Conditions 	<p>HAZARD IDENTIFIED:</p> <ul style="list-style-type: none"> • Slippery/ Wet & Sunburnt 	<p>RISK ASSESSMENT (USE MATRIX):</p> <p>HIGH</p>	<p>ELIMINATION/CONTROL MEASURES:</p> <ul style="list-style-type: none"> • Incursion will not go ahead during wet weather conditions, it will be cancelled or moved to an all-purpose weather area • Sunscreen will be applied to all children and staff • Protective clothing will be worn such as hats and t-shirts that cover their shoulders