

NNOOSH RISK ASSESSMENT

PLAN PREPARED BY: Grace
COMMUNICATED TO: Junior Group

IN CONSULTATION WITH: Ashley, Jaime, Briana
VENUE & SAFETY INFORMATION ATTACHED:

EXCURSION DETAILS

DATE OF EXCURSION: Tuesday 18th January 2022		EXCURSION DESTINATION/S: Manly Surf and Slide and Manly Cove	
METHOD OF TRANSPORT (INCLUDING PROPOSED ROUTE/S): Bus		WATER HAZARDS? No IF YES, DETAIL IN RISK ASSESSMENT BELOW.	
PROPOSED ACTIVITIES: <ul style="list-style-type: none"> Slide on water slides Sandcastle building at Manly Cove Swimming in netted area at Manly Cove 		DEPARTURE TIME: 9:00am ARRIVAL TIME: 9:45am DEPARTURE TIME: 2:30pmpm ARRIVAL TIME: DEPARTURE TIME: ARRIVAL TIME:	
NAME OF EXCURSION CO-ORDINATOR: Ash		CONTACT NUMBER: 9913 2846	CONTACT MOBILE NUMBER:
NUMBER OF CHILDREN ATTENDING: Up to 50	NUMBER OF EDUCATORS/VOLUNTEERS: 10		EDUCATOR TO CHILD RATIO: 1:5
FIRST AID KIT? Yes LIST OF CHILDREN ATTENDING EXCURSION? Yes CONTACT INFORMATION FOR EACH CHILD? Yes MEDICAL INFORMATION FOR EACH CHILD? Yes		LIST OF ADULTS PARTICIPATING IN THE EXCURSION? Yes CONTACT INFORMATION FOR EACH ADULT? Yes MOBILE PHONE? Yes OTHER ITEMS? Yes	

RISK ASSESSMENT

ACTIVITY:	HAZARD IDENTIFIED:	RISK ASSESSMENT (USE MATRIX):	ELIMINATION/CONTROL MEASURES:
<ul style="list-style-type: none"> Use of public toilets 	<ul style="list-style-type: none"> Dangerous Persons 	<p style="text-align: center;">HIGH</p>	<ul style="list-style-type: none"> Staff will check bathrooms before children enter them Staff will always escort children to the bathroom and wait for them outside if they are empty or at the hand washing area if they are being used by the public Children will always take a buddy of the same gender to the toilet

			<ul style="list-style-type: none"> • Staff will maintain active supervision • Staff will do a head count before leaving the group as well as before leaving the bathrooms
ACTIVITY: <ul style="list-style-type: none"> • Entering and exiting Manly Slip and Slide 	HAZARD IDENTIFIED: <ul style="list-style-type: none"> • Lost Child 	RISK ASSESSMENT (USE MATRIX): HIGH	ELIMINATION/CONTROL MEASURES: <ul style="list-style-type: none"> • Children to walk in a group with staff located around • Staff allocated a group of children as their responsibility • Children to wear NNOOSH vacation care shirts • Staff to maintain active supervision • 1:8 staff to children ratio to be maintained • Staff will set a meeting point for children in case they get lost
ACTIVITY: <ul style="list-style-type: none"> • Surf and slide 	HAZARD IDENTIFIED: <ul style="list-style-type: none"> • Children being exposed to members of the general public/strangers 	RISK ASSESSMENT (USE MATRIX): CRITICAL	ELIMINATION/CONTROL MEASURES: <ul style="list-style-type: none"> • Group discussion with children prior to attending venue about awareness of unknown adults, safety around general public • Set specific boundaries where children must stay within • Ensure correct 1:8 staff to children ratio is maintained • Staff to maintain active supervision • Ensure staff closely monitor children entering and exiting toilets

<p>ACTIVITY:</p> <ul style="list-style-type: none"> • Sliding into shallow water 	<p>HAZARD IDENTIFIED:</p> <ul style="list-style-type: none"> • Injury: Broken bones, grazes, cuts and abrasions, burns from plastic on slides and Head injury • Drowning 	<p>RISK ASSESSMENT (USE MATRIX):</p> <p style="text-align: center;">MODERATE</p> <p style="text-align: center;">HIGH</p>	<p>ELIMINATION/CONTROL MEASURES:</p> <ul style="list-style-type: none"> • Control measures implemented by Surf and slide staff to minimise risk • Group Discussions with the children about safety will occur prior to the excursion • All activities conducted under the supervision of company and centre staff • Child are to use equipment such as mats to slide down the water slide • Children and staff will be instructed on safe practice prior to participating in Surf and Slide and activities and must follow instructions • Staff are trained in first aid
<p>ACTIVITY:</p> <ul style="list-style-type: none"> • Entering and exiting Manly Cove 	<p>HAZARD IDENTIFIED:</p> <ul style="list-style-type: none"> • Lost Child 	<p>RISK ASSESSMENT (USE MATRIX):</p> <p style="text-align: center;">HIGH</p>	<p>ELIMINATION/CONTROL MEASURES:</p> <ul style="list-style-type: none"> • Children to walk in a group with staff located around • Staff allocated a group of children as their responsibility • Children to wear NNOOSH vacation care shirts • Staff to maintain active supervision • 1:8 staff to children ratio to be maintained • Staff will set a meeting point for children in case they get lost
<p>ACTIVITY:</p> <ul style="list-style-type: none"> • Swimming in ocean pool/enclosed 	<p>HAZARD IDENTIFIED:</p> <ul style="list-style-type: none"> • Drowning 	<p>RISK ASSESSMENT (USE MATRIX):</p> <p style="text-align: center;">HIGH</p>	<p>ELIMINATION/CONTROL MEASURES:</p> <ul style="list-style-type: none"> • All staff members will be in water to adequately supervise

<p>Surf and Slide area</p>			<ul style="list-style-type: none"> • Staff to supervise children at all times while in the water. Adhere to a 1:5 ratio • Children explained boundaries and safety rules before swimming • Children & Staff to wear OOSH rash vests • One staff member will be situated in the deep end represent a marker that children aren't allowed past • Only confident swimmers who have marked on booking form that they can swim 50m unassisted will be allowed to swim out to the marker staff member
<p>ACTIVITY:</p> <ul style="list-style-type: none"> • Swimming/playing at Manly Cove pool/enclosed Surf and Slide area 	<p>HAZARD IDENTIFIED:</p> <ul style="list-style-type: none"> • Sunburn 	<p>RISK ASSESSMENT (USE MATRIX):</p> <p>HIGH</p>	<p>ELIMINATION/CONTROL MEASURES:</p> <ul style="list-style-type: none"> • Staff are to watch children apply Sunscreen and zinc every 2 hours • Children and staff are to wear OOSH rash shirt • Children to wear hats, unless in the water • Children to be directed to stay in shaded areas where possible

Centre to Manly Surf 'n' Slide

Head east on Namona St towards Oak St
50 s (210 m)

Follow A8 to Condamine St in Balgowlah
22 min (12.0 km)

Turn right onto Pittwater Rd/A8

1.1 km

Use the left 3 lanes to turn slightly left to stay on Pittwater Rd/A8

6.0 km

Continue straight to stay on Pittwater Rd/A8

2.6 km

Keep right to continue on Condamine St/A8

2.3 km

Continue on Condamine St to your destination in Manly
5 min (2.6 km)

Use the left 2 lanes to turn slightly left onto Condamine St

450 m

Turn left onto Griffiths St

400 m

At the roundabout, take the 3rd exit onto Hill St

290 m

Turn left onto Sydney Rd

700 m

Turn right onto Woods Parade

130 m

At the roundabout, take the 1st exit onto Fairlight St

400 m

Continue onto West Esplanade

64 m

Turn right onto Commonwealth Parade

87 m

Turn left

Destination will be on the left

19 m

Manly Surf n Slide to Manly Cove

Walk 20m to right

Manly Cove to Centre

Head south-east on West Esplanade towards Eustace St

160 m

Turn left onto Belgrave St

400 m

Continue onto Pittwater Rd

1.2 km

At the roundabout, take the 2nd exit and stay on Pittwater Rd

2.6 km

Use the right 2 lanes to turn right onto Pittwater Rd/A8

Parts of this road are closed Mon–Fri 2:00 – 7:00 PM

9.7 km

Use the left 2 lanes to turn left onto Namona St

Destination will be on the right

210 m