

# NNOOSH RISK ASSESSMENT

PLAN PREPARED BY: Ashley  
COMMUNICATED TO: Junior Group

IN CONSULTATION WITH: Jaime & Briana  
VENUE & SAFETY INFORMATION ATTACHED:

<b>EXCURSION DETAILS</b>			
<b>DATE OF EXCURSION:</b> Wednesday 12 <sup>th</sup> January		<b>EXCURSION DESTINATION/S:</b> <b>Wizzy World &amp; Rocketship Park</b>	
<b>METHOD OF TRANSPORT</b> (INCLUDING PROPOSED ROUTE/S): <b>Bus</b>		<b>WATER HAZARDS?</b> No IF YES, DETAIL IN RISK ASSESSMENT BELOW.	
<b>PROPOSED ACTIVITIES:</b> <ul style="list-style-type: none"> <li>• Playing on indoor padded play frame</li> <li>• Entering Wizzy World</li> <li>• Use of public toilets</li> </ul>		<b>DEPARTURE TIME:</b> 9:30am <b>ARRIVAL TIME:</b> 10:00am <b>DEPARTURE TIME:</b> 1:15pm <b>ARRIVAL TIME:</b> 2:00pm	
<b>NAME OF EXCURSION CO-ORDINATOR:</b> Ashley		<b>CONTACT NUMBER:</b> 9913 2846	<b>CONTACT MOBILE NUMBER:</b>
<b>NUMBER OF CHILDREN ATTENDING:</b> 50	<b>NUMBER OF EDUCATORS/VOLUNTEERS:</b> 7		<b>EDUCATOR TO CHILD RATIO:</b> 1:8
<b>FIRST AID KIT?</b> Yes <b>LIST OF CHILDREN ATTENDING EXCURSION?</b> Yes <b>CONTACT INFORMATION FOR EACH CHILD?</b> Yes <b>MEDICAL INFORMATION FOR EACH CHILD?</b> Yes		<b>LIST OF ADULTS PARTICIPATING IN THE EXCURSION?</b> Yes <b>CONTACT INFORMATION FOR EACH ADULT?</b> Yes <b>MOBILE PHONE?</b> Yes <b>OTHER ITEMS?</b> Yes	
<b>RISK ASSESSMENT</b>			
<b>ACTIVITY:</b> <ul style="list-style-type: none"> <li>• Playing on indoor play frame</li> </ul>	<b>HAZARD IDENTIFIED:</b> <ul style="list-style-type: none"> <li>• Falling off equipment causing injury to self or others</li> </ul>	<b>RISK ASSESSMENT</b> (USE MATRIX):  MODERATE	<b>ELIMINATION/CONTROL MEASURES:</b> <ul style="list-style-type: none"> <li>• Staff are performing active supervision at all times</li> <li>• Staff Maintaining 1:8 Ratio at all times</li> <li>• Ensure children are aware of safety rules before entering play area</li> <li>• Have first aid kit available at all times</li> <li>• Ensure groups are split so that the equipment area is not overcrowded</li> </ul>

<p><b>ACTIVITY:</b></p> <ul style="list-style-type: none"> <li>• <b>Playing on indoor frame</b></li> </ul>	<p><b>HAZARD IDENTIFIED:</b></p> <ul style="list-style-type: none"> <li>• <b>Children being exposed to members of the general public/strangers</b></li> </ul>	<p><b>RISK ASSESSMENT (USE MATRIX):</b></p> <p><b>MODERATE</b></p>	<p><b>ELIMINATION/CONTROL MEASURES:</b></p> <ul style="list-style-type: none"> <li>• <b>Group discussion with children prior to attending venue about awareness of unknown adults, safety around general public</b></li> <li>• <b>Set specific boundaries where children are not allowed to go</b></li> <li>• <b>Ensure correct 1:8 ratio</b></li> <li>• <b>Maintaining active supervision</b></li> <li>• <b>Ensure staff closely monitor children entering and exiting toilets</b></li> </ul>
<p><b>ACTIVITY:</b></p> <ul style="list-style-type: none"> <li>• <b>Entering Wizzy World</b></li> </ul>	<p><b>HAZARD IDENTIFIED:</b></p> <ul style="list-style-type: none"> <li>• <b>Lost child</b></li> </ul>	<p><b>RISK ASSESSMENT (USE MATRIX):</b></p> <p><b>MODERATE</b></p>	<p><b>ELIMINATION/CONTROL MEASURES:</b></p> <ul style="list-style-type: none"> <li>• <b>Children will use a buddy system</b></li> <li>• <b>All children will wear an OOSH T-shirt with the centre number on it</b></li> <li>• <b>Staff are allocated a group of children for the day to accommodate head counts</b></li> <li>• <b>Staff will maintain active supervision</b></li> <li>• <b>Staff will set a meeting point for children in case they get lost</b></li> </ul>
<p><b>ACTIVITY:</b></p> <ul style="list-style-type: none"> <li>• <b>Use of public toilets</b></li> </ul>	<p><b>HAZARD IDENTIFIED:</b></p> <ul style="list-style-type: none"> <li>• <b>Dangerous Persons</b></li> </ul>	<p><b>RISK ASSESSMENT (USE MATRIX):</b></p> <p><b>MODERATE</b></p>	<p><b>ELIMINATION/CONTROL MEASURES:</b></p> <ul style="list-style-type: none"> <li>• <b>Staff will check bathrooms before children enter them</b></li> <li>• <b>Staff will always escort children to the bathroom and wait for them outside if they are empty or at the hand washing area if they are being used by the public</b></li> <li>• <b>Children will always take a buddy of the same gender to the toilet</b></li> <li>• <b>Staff will maintain active supervision</b></li> <li>• <b>Staff will do a head count before leaving the group as well as before leaving the bathrooms</b></li> </ul>

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### **Centre to Wizzy World**

Head east on Namona St towards Oak St  
210 m

Turn right onto Pittwater Rd/A8  
1.1 km

Slight right to stay on Pittwater Rd/A8  
110 m

Pittwater Rd/A8 turns slightly right and becomes Wakehurst Pkwy  
9.8 km

Turn left onto Warringah Rd/A38  
Destination will be on the left  
850 m  
15 min (12.0 km)

### **Wizzy World to Rocketship Park**

Take Wakehurst Pkwy and Garden St to Casuarina Dr in Warriewood  
17 min (14.0 km)

Continue on Casuarina Dr. Drive to Callistemon Way  
34 s (130 m)  
18 min (14.1 km)

### **Rocketship Playground to Centre**

Head west on Callistemon Way  
7 m

At the roundabout, take the 2nd exit onto Casuarina Dr

140 m

At the roundabout, take the 3rd exit onto Macpherson St  
Go through 2 roundabouts

1.2 km

At the roundabout, take the 2nd exit onto Boondah Rd

1.0 km

At the roundabout, take the 1st exit onto Jacksons Rd

38 m

Turn right onto Oak St

280 m

Turn right onto Namona St

110 m

6 min (2.7 km)