

NNOOSH RISK ASSESSMENT

PLAN PREPARED BY: Jaime
COMMUNICATED TO: Junior Group

IN CONSULTATION WITH: Ashley, Briana
VENUE & SAFETY INFORMATION ATTACHED:

EXCURSION DETAILS

DATE OF EXCURSION: Friday 21 st January	EXCURSION DESTINATION/S: Event Cinemas Macquarie Centre & Strike Bowling Macquarie		
METHOD OF TRANSPORT (INCLUDING PROPOSED ROUTE/S): Bus		WATER HAZARDS? No IF YES, DETAIL IN RISK ASSESSMENT BELOW.	
PROPOSED ACTIVITIES: <ul style="list-style-type: none"> • Children watching movie at cinema • Children participating in bowling 		DEPARTURE TIME: 9.30am ARRIVAL TIME: 10.00am DEPARTURE TIME: 12:30pm ARRIVAL TIME: 12:45pm DEPARTURE TIME: 3:00pm ARRIVAL TIME: 4:00pm	
NAME OF EXCURSION CO-ORDINATOR: Ash	CONTACT NUMBER: 99132846	CONTACT MOBILE NUMBER:	
NUMBER OF CHILDREN ATTENDING: 50	NUMBER OF EDUCATORS/VOLUNTEERS: 7	EDUCATOR TO CHILD RATIO: 1:8	
FIRST AID KIT? Yes LIST OF CHILDREN ATTENDING EXCURSION? Yes CONTACT INFORMATION FOR EACH CHILD? Yes MEDICAL INFORMATION FOR EACH CHILD? Yes		LIST OF ADULTS PARTICIPATING IN THE EXCURSION? Yes CONTACT INFORMATION FOR EACH ADULT? Yes MOBILE PHONE? Yes OTHER ITEMS? Yes	

RISK ASSESSMENT

ACTIVITY:	HAZARD IDENTIFIED:	RISK ASSESSMENT (USE MATRIX):	ELIMINATION/CONTROL MEASURES:
<ul style="list-style-type: none"> • Entering movies 	<ul style="list-style-type: none"> • Lost child 	<p>MODERATE</p>	<ul style="list-style-type: none"> • Children will use a buddy system • All children will wear an OOSH T-shirt with the centre number on it • Staff are allocated a group of children for the day to accommodate head counts • Staff will maintain active supervision

			<ul style="list-style-type: none"> • Staff will set a meeting point for children in case they get lost
ACTIVITY: <ul style="list-style-type: none"> • Use of public toilets 	HAZARD IDENTIFIED: <ul style="list-style-type: none"> • Dangerous Persons 	RISK ASSESSMENT (USE MATRIX): MODERATE	ELIMINATION/CONTROL MEASURES: <ul style="list-style-type: none"> • Staff will check bathrooms before children enter them • Staff will always escort children to the bathroom and wait for them outside if they are empty or at the hand washing area if they are being used by the public. • Children will always take a buddy of the same gender to the toilet. • Staff will maintain active supervision • Staff will do a head count before leaving the group as well as before leaving the bathrooms.
ACTIVITY: <ul style="list-style-type: none"> • Bowling 	HAZARD IDENTIFIED: <ul style="list-style-type: none"> • Injury from fall leading to broken bone/laceration 	RISK ASSESSMENT (USE MATRIX): HIGH	ELIMINATION/CONTROL MEASURES: <ul style="list-style-type: none"> • Children to wear NNOOSH vacation care shirts • Ratio's will be maintained • Group Discussions with the children about safety will occur prior to the excursion • Staff will actively Supervise children at all times throughout the course • Staff will ensure they give clear instructions which children understand during the course • A first aid kit will be readily available
ACTIVITY: <ul style="list-style-type: none"> • Bowling 	HAZARD IDENTIFIED: <ul style="list-style-type: none"> • Children being exposed to members of the general public/strangers 	RISK ASSESSMENT (USE MATRIX): HIGH	ELIMINATION/CONTROL MEASURES: <ul style="list-style-type: none"> • Staff will conduct a group discussion with children prior to attending the venue about the awareness of unknown

			<p>adults and safety around the general public</p> <ul style="list-style-type: none"> • Staff will specify boundaries at the venue to the children • Ratio's will be maintained • Staff will maintain active supervision
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Centre to Cinema

Head east on Namona St towards Oak St
210 m

Turn right onto Pittwater Rd/A8
600 m

Turn right onto Garden St
300 m

Turn left onto Powderworks Rd
4.2 km

Use the left 2 lanes to turn left onto Mona Vale Rd/A3
Continue to follow A3
19.7 km

Use the right 2 lanes to turn right onto Talavera Rd
400 m

Continue straight to stay on Talavera Rd
500 m
32 min (26.0 km)

Event Cinemas Macquarie Centre to Strike Bowling Macquarie

Head south-east on Talavera Rd towards Khartoum Rd

210 m

Turn right onto Khartoum Rd

400 m

At the roundabout, take the 2nd exit onto Waterloo Rd

Go through 1 roundabout

600 m

Use the right lane to turn right onto Herring Rd

290 m

Use the right 2 lanes to turn slightly right

100 m

Turn right

Destination will be on the left

160 m

5 min (1.8 km)

Strike Bowling Macquarie to Centre

Take Waterloo Rd to Lane Cove Rd/A3

5 min (1.4 km)

Turn left onto Lane Cove Rd/A3

Continue to follow A3

21 min (20.1 km)

Follow Powderworks Rd to Pittwater Rd/A8 in North Narrabeen

6 min (4.5 km)

Turn left onto Pittwater Rd/A8

Parts of this road are closed Mon–Fri 2:00 – 7:00 PM

58 s (600 m)

Use the left 2 lanes to turn left onto Namona St

51 s (210 m)

34 min (26.9 km)