

# NNOOSH RISK ASSESSMENT

PLAN PREPARED BY: Nicole  
 COMMUNICATED TO: Ash, Briana,  
 Jaime

IN CONSULTATION WITH:  
 VENUE & SAFETY INFORMATION ATTACHED:

## EXCURSION DETAILS

|   |  |  |                               |
|---|--|--|-------------------------------|
| <b>DATE OF EXCURSION:</b><br>Thursday 20 <sup>th</sup> January 2021   |  | <b>EXCURSION DESTINATION/S:</b> <b>Bubble Soccer &amp; Stuffers</b>  |                               |
| <b>METHOD OF TRANSPORT</b> (INCLUDING PROPOSED ROUTE/S):<br>-   |  | <b>WATER HAZARDS?</b> no<br>IF YES, DETAIL IN RISK ASSESSMENT BELOW.   |                               |
| <b>PROPOSED ACTIVITIES:</b> <ul style="list-style-type: none"> <li>Bubble Soccer</li> <li>Stuffing Pillows</li> </ul>   |  | <b>DEPARTURE TIME:</b> 10AM<br><b>ARRIVAL TIME:</b> 12PM<br><b>DEPARTURE TIME:</b> 1PM<br><b>ARRIVAL TIME:</b> 2:30PM  |                               |
| <b>NAME OF EXCURSION CO-ORDINATOR:</b> Ash  |  | <b>CONTACT NUMBER:</b> 99132846  | <b>CONTACT MOBILE NUMBER:</b> |
| <b>NUMBER OF CHILDREN ATTENDING:</b> 50   | <b>NUMBER OF EDUCATORS/VOLUNTEERS:</b> 4 | <b>EDUCATOR TO CHILD RATIO:</b> 1:15   |                               |
| <b>FIRST AID KIT?</b> Yes<br><b>LIST OF CHILDREN ATTENDING EXCURSION?</b> Yes<br><b>CONTACT INFORMATION FOR EACH CHILD?</b> Yes<br><b>MEDICAL INFORMATION FOR EACH CHILD?</b> Yes |  | <b>LIST OF ADULTS PARTICIPATING IN THE EXCURSION?</b> Yes<br><b>CONTACT INFORMATION FOR EACH ADULT?</b> Yes<br><b>MOBILE PHONE?</b> Yes<br><b>OTHER ITEMS?</b> Yes |                               |

## RISK ASSESSMENT

|   |  |  |  |
|---|--|--|--|
| <b>ACTIVITY:</b> <ul style="list-style-type: none"> <li>Stuffing emoji Teddy bears</li> </ul>                           | <b>HAZARD IDENTIFIED:</b> <ul style="list-style-type: none"> <li>Choking hazard</li> </ul> | <b>RISK ASSESSMENT</b><br>(USE MATRIX):<br><b>MODERATE</b> | <b>ELIMINATION/CONTROL MEASURES:</b> <ul style="list-style-type: none"> <li>Children actively supervised during activity</li> <li>Children given instructions on how to do the activity and told not to place any items into their mouths</li> <li>First Aid trained staff will be on site at all times</li> </ul> |
| <b>ACTIVITY:</b> <ul style="list-style-type: none"> <li>Children may have an allergic reaction to 'stuffing'</li> </ul> | <b>HAZARD IDENTIFIED:</b> <ul style="list-style-type: none"> <li>Allergies</li> </ul>      | <b>RISK ASSESSMENT</b><br>(USE MATRIX):<br><b>MODERATE</b> | <b>ELIMINATION/CONTROL MEASURES:</b> <ul style="list-style-type: none"> <li>Children actively supervised during activity</li> </ul>  |

|  |   |   |   |
|--|---|---|---|
|  |   |   | <ul style="list-style-type: none"> <li>• Staff are made aware of children's allergies</li> <li>• First Aid trained staff will be on site at all times</li> </ul>  |
| <b>ACTIVITY:</b> <ul style="list-style-type: none"> <li>• Bubble Soccer</li> </ul> | <b>HAZARD IDENTIFIED:</b> <ul style="list-style-type: none"> <li>• Player hurt inside Bubble injured by fall or impact</li> </ul> | <b>RISK ASSESSMENT</b><br><small>(USE MATRIX):</small><br><b>MODERATE</b> | <b>ELIMINATION/CONTROL MEASURES:</b> <ul style="list-style-type: none"> <li>• Staff will inform children about contact rules before participating in the activity</li> <li>• Staff will inform children that they can only bump/contact when its from the front and the other child can see them coming</li> <li>• An open area with out obstacles will be used for the activity</li> <li>• Players will be informed to hold internal handles to secure themselves</li> </ul> |
| <b>ACTIVITY:</b> <ul style="list-style-type: none"> <li>• Bubble Soccer</li> </ul> | <b>HAZARD IDENTIFIED:</b> <ul style="list-style-type: none"> <li>• Player hurts leg/ ankles from contact</li> </ul>               | <b>RISK ASSESSMENT</b><br><small>(USE MATRIX):</small><br><b>MODERATE</b> | <b>ELIMINATION/CONTROL MEASURES:</b> <ul style="list-style-type: none"> <li>• Designed play area to checked for holes/obstacles</li> <li>• OOSH staff and company staff to supervisor constantly</li> </ul>   |