

NNOOSH RISK ASSESSMENT

PLAN PREPARED BY: Jaime
COMMUNICATED TO: Senior Group

IN CONSULTATION WITH: Ashley, Briana
VENUE & SAFETY INFORMATION ATTACHED:

EXCURSION DETAILS			
DATE OF EXCURSION: Monday 24 th January		EXCURSION DESTINATION/S: Incursion	
METHOD OF TRANSPORT (INCLUDING PROPOSED ROUTE/S): N/A		WATER HAZARDS? no IF YES, DETAIL IN RISK ASSESSMENT BELOW.	
PROPOSED ACTIVITIES: <ul style="list-style-type: none"> Laser Tag 		DEPARTURE TIME: ARRIVAL TIME: 10:00am DEPARTURE TIME: 1:00pm ARRIVAL TIME:	
NAME OF EXCURSION CO-ORDINATOR: Ash		CONTACT NUMBER: 9913 2846	CONTACT MOBILE NUMBER:
NUMBER OF CHILDREN ATTENDING: 50	NUMBER OF EDUCATORS/VOLUNTEERS: 4		EDUCATOR TO CHILD RATIO: 1:15
FIRST AID KIT? Yes LIST OF CHILDREN ATTENDING EXCURSION? Yes CONTACT INFORMATION FOR EACH CHILD? Yes MEDICAL INFORMATION FOR EACH CHILD? Yes		LIST OF ADULTS PARTICIPATING IN THE EXCURSION? Yes CONTACT INFORMATION FOR EACH ADULT? Yes MOBILE PHONE? Yes OTHER ITEMS? Yes	
RISK ASSESSMENT			
ACTIVITY: <ul style="list-style-type: none"> Laser Tag 	HAZARD IDENTIFIED: <ul style="list-style-type: none"> Tripping / falling whilst running around Bumping into objects A child falling and hurting themselves Injury: Broken bones, grazes, cuts and abrasions, winding, head injury 	RISK ASSESSMENT (USE MATRIX): HIGH	ELIMINATION/CONTROL MEASURES: <ul style="list-style-type: none"> Group Discussions with the children about safety will occur prior to the incursion Staff will maintain active supervision throughout the whole experience Staff are trained in first aid

ACTIVITY:	HAZARD IDENTIFIED:	RISK ASSESSMENT (USE MATRIX):	ELIMINATION/CONTROL MEASURES:
<ul style="list-style-type: none"><li data-bbox="159 217 483 245">• Weather Conditions	<ul style="list-style-type: none"><li data-bbox="622 217 1032 245">• Slippery/ Wet & Sunburnt	<p data-bbox="1240 217 1330 245">HIGH</p>	<ul style="list-style-type: none"><li data-bbox="1514 178 2128 284">• Incurion will not go ahead during wet weather conditions, it will be cancelled or moved to an all-purpose weather area<li data-bbox="1514 293 2107 360">• Children will apply sunscreen every two hours though out the day<li data-bbox="1514 370 2101 475">• Protective clothing will be worn such as hats and t-shirts that cover their shoulders